

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - 103

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	.bmp is ----- file extension.	MS-paint	Photoshop	Coral draw	PageMaker	A
2	_____ is unit of computer memory.	cm	mm	bit	None of these	C
3	_____ is used to decode Bar Code	Bar Code Decoders	Bar Code Readers	Bar Code Printer	None of Above	B
4	_____ type of computer uses meter to show the comparison between two things.	Analogue	Digital	Super	Mainframe	A
5	_____ company has devloped AVI for Windows Operating system.	Microsoft	Adobe	Google	Oracle	A
6	_____ command is present in home tab	sort	page number	margin	orientation	A
7	_____ option copies the selected text in MS Word 2019	paste	selected	copy	format	C
8	_____ space means there is the spacing of only one line which is by default.	2.5	1.5	2	1	D
9	_____ group of insert ribbon you can create Smart Art Graphics.	Illustrations	Pages	Link	Table	A
10	_____ option is used to select the whole word in document.	double click on that word	single click on that word	double click on page border	right click on that word	A
11	= Now() function is used to insert current system time and date in current cell.	TRUE	FALSE			A
12	= Round() Function makes the number given in the bracket _____ to the number up to specific digit.	Maximum	Minimum	Round	None of these	C
13	= Sum (F8:F12) this function sort the values in cells range between F8 to F12.	TRUE	FALSE			B

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14	= SUM(E8:E11) this function is used to sort the values in between the range E8 to E11	TRUE	FALSE			B
15	= Sum(F8:F11) this function remove the values in cells range between F8 to F11.	TRUE	FALSE			B
16	----- view used to show slide presentation.	Slide Show	Presentation	File	Template	A
17	"Auto flow" command is available in _____ menu bar	Layout	File	Edit	Type	D
18	"Select all" command is available in _____ menu	Layout	File	Edit	Type	C
19 is used to create best presentation.	MS Word	Excel worksheet	Notepad	PowerPoint	D
20 are printed notes of speech, footnote made for speech.	Slide	Speaker's Note	Worksheet	None of these	B
21	.MIDI is a file extension of a sound file.	TRUE	FALSE			A
22	.mil is example of _____ website	Military	college	school	None of these	A
23	.org .in is example of _____	domain name	domain code	domain system	All of Above	B
24	.wav is _____ type of file.	image	text	audio	video	C
25	___ is necessary to connect our Computer with Internet.	Telephone Instrument	Modem	CD drive	Pen Drive	B